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Revised 2018

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Republic of the Philippines
CGO PASIG
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the CGO PASIG in the CSC website:

Stamp:
Date of Publication
MAR 11 2019
R. NUNTEZ
MILAGROS S. TAN
ACTING HUMAN RESOURCE OFFICER

Date: March 11, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Clerk III)	5	6	14847	Completion of two years studies in college	None required	None required	CS (Sub- Professional)/ 1st level Eligibility		City Mayor's Office- PIO
2	Architect II	9	16	33584	Bachelor's degree in Architecture	4 hrs relevant training	1 yr of relevant experience	RA 1080		Office of the City Building Official
3	Licensing Officer II	4-7/4-5/4-9/4- 10/4-11/4-12	15	30531	Bachelor's degree	4 hrs relevant training	1 yr of relevant experience	CS (Professional)/2 nd level Eligibility		City Mayor's Office- (BPLO)

4	Admin. Aide III (Clerk I)	49-1/49-2	3	12466	Completion of 2 years studies in College	None required	None required	CS (Sub- Professional)/ 1st level Eligibility		Pamantasan ng Lungsod ng Pasig
5	Accountant IV	7-3/7-4	22	65319	Bachelor's degree in Commerce/Bus. Admin. major in Accounting	16 hrs of relevant training	3 yrs of relevant experience	RA 1080		City Mayor's Office
6	Heavy Equipment Operator II	14-1/14-2	6	14847	High School Graduate or Completion of relevant voc./trade course	None required	None required	Heavy Equipment Optr. (MC 11, s. 1996- Cat.I)		City Engineer's Office
7	Supervising Administrative Officer (Administrative Officer IV)	3	22	65319	Bachelor's degree relevant to the job	16 hrs. of relevant training	3 years of relevant experience	CS (Professional) 2nd level Eligibility		City Building Official Office
8	Administrative Aide IV (Clerk II)	5	4	13214	Completion of two years studies in college	None required	None required	CS (Sub- Professional)/ 1st level Eligibility		City Building Official Office
9	Sanitation Inspector I	134-3/56	6	14847	Completion of two years studies in college	None required	None required	CS (Sub- Professional)/ 1st level Eligibility		City Health Office

10	Engineer IV	4-6	22	65319	Bachelor's degree in Engineering relevant to the job	16 hrs of relevant training	3 yrs of relevant experience	RA 1080		City Engineer's Office
11	Market Supervisor IV (Market Superintendent)	1	22	65319	Bachelor's degree	16 hrs of relevant training	3 yrs of relevant experience	CS (Professional)/ 2nd level Eligibility		Public Market Administration
12	Engineer IV	7	22	65319	Bachelor's degree in Engineering relevant to the job	16 hrs of relevant training	3 yrs of relevant experience	RA 1080		City Building Official Office
13	Engineer II	8-1/8-2/11-1/11-2/11-3/11-4/11-5	16	33584	Bachelor's degree in Eng'g relevant to the job	4 hrs. of relevant training	1 year of relevant experience	RA 1080		City Building Official Office
14	Architect IV	10/13	22	65319	Bachelor's degree in Architecture	16 hrs of relevant training	3 yrs of relevant experience	RA 1080		City Building Official Office
15	Engineer III	23-2	19	45269	Bachelor's degree in Engineering relevant to the job	8 hrs of relevant training	2 yrs of relevant experience	RA 1080		City Engineer's Office
16	Supervising Admin. Officer (Administrative Officer IV)	1	22	65319	Bachelor's degree	16 hrs of relevant training	3 yrs of relevant experience	CS (Professional)/2nd level eligibility		Mayor's Office-Bahay Kalinga

17	Executive Assistant V	1	24	83406	Bachelor's Degree	24 hours of training	4 years of experience	CS (Professional)/2nd level Eligibility		Gender & Dev't Office (GAD)
18	Executive Assistant IV	2-1/2-2/2-3	22	65319	Bachelor's Degree	16 hrs of relevant training	3 yrs of relevant experience	CS (Professional)/2nd level Eligibility		Gender & Dev't Office (GAD)
19	Senior Administrative Assistant V (Private Secretary III)	3	18	40637	Completion of 2 years studies in College	None required	None required	None Required		Gender & Dev't Office (GAD)
20	Administrative Aide VI (Clerk III)	4-1/4-2/4-3	6	14847	Completion of 2 years studies in College	None required	None required	CS (Sub-Professional)/1st level Eligibility		Gender & Dev't Office (GAD)
21	Supply Officer I	5	10	19233	Bachelor's degree	None required	None required	CS (Professional)/2nd level eligibility		Pasig City Science High School
22	Budget Officer III	4-3	18	40637	Bachelor's degree relevant to the job	8 hours of relevant training	2 yrs of relevant experience	CS (Professional)/2nd level eligibility		City Budget Office
23	City Gov't. Asst. Dept. Head II	2-1/2-2	24	83406	Bachelor's degree	24 hrs. of training involving management and supervision	4 years in position/s involving management and supervision	CS (Professional)/2nd level eligibility		City General Services Office

24	Administrative Aide IV (Driver II)	48	4	13214	Elementary School	None required	None required	Driver's License MC 11,s.96-Cat.II		Pamantasan ng lungsod ng Pasig
25	Labor and Employment Assistant	2-1	8	16758	Completion of 2 yrs studies in College	None required	None required	CS (Sub-Professional)/ 1st level Eligibility		City Mayor's Office-PESO
26	Engineer I	27-4	12	22938	Bachelor's degree in Engineering relevant to the job	None required	None required	RA 1080		City Engineer's Office
27	Administrative Aide IV (Accounting Clerk I)	12-1/12-2	4	13214	Completion of two years in college	none required	none required	CS (Sub-professional)/ 1st level eligibility		Pasig City General Hospital
28	Local Treasury Operations Officer I	34-4	11	20754	Bachelor's degree	None required	None required	CS (Professional)/ 2nd level Eligibility		City Treasurer's Office
29	Revenue Collection Clerk II	36-19/36-4/28-7	7	15738	Completion of 2 years studies in college	None required	None required	CS (Sub-Professional) 1st level Eligibility		City Treasurer's Office

30	Administrative Asst. I (Computer Operator I)	37-4	7	15738	Completion of two years studies in college or High School Graduate w/relevant voc./trade course	None required	None required	CS (Sub-professional)/ Data Encoder (MC 11,s. 96-Cat. I) 1st level Eligibility		City Treasurer's Office
31	Medical Specialist II	33-15	23	73811	Doctor of Medicine	4 hrs of relevant training	1 yr of relevant experience	RA 1080		Pasig City General Hospital
32	Dentist I	124-9/124-11	14	27755	Doctor of Dental Medicine or Dental Surgery	None required	None required	RA 1080		City Health Office
33	Manpower Dev't Officer I	4-4	11	20754	Bachelor's degree	None required	None required	CS (Professional)/ 2nd level Eligibility		PCIST
34	Administrative Aide II (Bookbinder I)	5	2	11761	Elementary School Graduate	None required	None required	None required (MC 11,s.96-Cat.III)		Pasig City Library
35	Revenue Collection Clerk I	29-11	5	14007	Completion of 2 years studies in college	None required	None required	CS (Sub-Professional)/ 1st Level Eligibility		City Treasurer's Office
36	Administrative Aide III (Utility Worker II)	9-0	3	12466	Must be able to read and write/Elementary School Graduate	none required	none required	none required		City General Services Office

37	Medical Officer III	34-4/34-6/34-7/34-8/34-9/34-11/34-15/34-17/34-21/34-22/34-25/34-30/34-33/34-35/34-36/34-37/34-38/34-39/34-40/34-41/34-42/34-43/34-44/34-45/34-46	21	57805	Doctor of Medicine	none required	none required	R.A. 1080		Pasig City General Hospital
38	Local Assessment Optn. Officer III	4	18	40637	Bachelor's degree	8 hrs of relevant training	2 yrs of relevant experience	CS Professional/ 2nd level eligibility		City Assessor's Office
39	Midwife III	130-1/43-1/65/96/130-5/54-1/92	13	25232	Completion of the Midwifery Course	8 hrs of relevant training	2 yrs of relevant experience	RA 1080		City Health Office
40	Community Affairs Officer III	2	18	40637	Bachelor's degree	8 hrs of relevant training	2 yrs of relevant experience	CS Professional/ 2nd level eligibility		City Mayor's Office-CRIO
41	Cashier II	16-2	14	27755	Bachelor's degree	4 hrs of relevant training	1 yr of relevant experience	CS Professional/ 2nd level eligibility		Pasig City General Hospital

42	U/C Vice-President III	2-1	27	121,411	Doctoral Degree	None required	5 years in position/s involving mgt. & supervision	None required		Pamantasan ng Lungsod ng Pasig
43	Dental Aide	74	4	13214	High School Graduate	none required	none required	None required/(MC 11,s. 96-Cat.III)		City Health Office
44	Special Science Teacher I	4-31/4-37/4-46/4-49/4-57/4-1/4-3	13	25232	Bachelor's degree in educ. or its equivalent wit a major and minor, or Bachelor's degree in Arts and Sciences with at least ten units in professional	None required	None required	None required (those covered by RA3361) PBET/Teacher/ RA 1080		Pasig City Science High School
45	Teacher I	5-3/5-8	11	20754	Bachelor's degree in Elementary Education (BSEED) or its equivalent	none required	none required	PBET/Teacher/ R.A. 1080		Mayor's-Special Children Educ. Institute
46	Nurse I	35	11	20754	BS in Nursing	None required	None required	RA 1080		Pamantasan ng Lungsod ng Pasig

47	Accountant I	33	12	22938	Bachelor's degree in Commerce/Bus. Admin. major in Accounting	None required	None required	RA 1080		Pamantasan ng Lungsod ng Pasig
48	Medical Officer V (Asst. City Health Officer)	2	25	95083	Doctor of Medicine	8 hrs of relevant training	2 years of relevant experience	RA 1080		City Health Office
49	Librarian I	8	11	20754	Bachelor's degree in Library Science or Info. Scie. Or BS in Educ./Arts major in Library Science	None required	None required	RA 1080		Pasig City Science High School
50	Guidance Counselor I	6	11	20754	Bachelor's degree relevant to the job	None required	None required	CS (Professional)/ 2nd level eligibility		PCIST
51	Accountant II	9	16	33584	Bachelor's degree in Commerce/Bus. Admin. major in Accounting	4 hrs of relevant training	1 yr of relevant experience	RA 1080		Pasig City General Hospital

52	Accountant II	5-2	16	33584	Bachelor's degree in Commerce/Bus. Admin. major in Accounting	4 hrs of relevant training	1 yr of relevant experience	RA 1080		City Accounting Office
53	Attorney IV	3-1/3-3	23	73811	Bachelor's of Law	8hrs of relevant training	2 yrs of relevant experience	RA 1080		City Legal Office
54	Accountant I	12	12	22938	Bachelor's degree in Commerce/Bus. Admin. major in Accounting	None required	None required	RA 1080		City Mayor's Office
55	Librarian II	2-1	15	30531	Bachelor's degree in Library Science or Info. Scie. Or BS in Educ./Arts major in Library Science	4 hrs of relevant training	1 yr of relevant experience	RA 1080		Pasig City library
56	Librarian I	3-1/3-2/3-3	11	20754	Bachelor's degree in Library Science or Info. Scie. Or BS in Educ./Arts major in Library Science	None required	None required	RA 1080		Pasig City Library

57	Radiologic Technologist III	44-1/44-2	18	40637	Bachelor's degree in Radiologic Technology	8 hrs of training in radiologic tech. w/ special modalities undertaken within the last 5 years	2 yrs of experience as a radiologic technologist	RA 1080 (Radiologic Technologist)		Pasig City General Hospital
58	Radiologic Technologist II	48-2	15	30531	Bachelor's degree in Radiologic Technology	4 hrs of training in radiologic technology	1 yr of experience as Radiologic Technologist	RA 1080 (Radiologic Technologist)		Pasig City General Hospital
59	Nurse III	58-17	17	36942	B.S. in Nursing	4 hours of relevant training	1 year of relevant experience	R.A. 1080		Pasig City General Hospital
60	Accountant I	7-1/7-2	12	22938	Bachelor's degree in Commerce/Bus. Admin. major in Accounting	None required	None required	RA 1080		City Accounting Office
61	Medical Specialist I	36-2/33-4	23	73811	Doctor of Medicine	4 hours of relevant training	1 year of relevant experience	R.A. 1080		Pasig City General Hospital
62	Administrative Aide III (Driver I)	7	3	12466	Elementary School Graduate	none required	none required	Relevant MC 11 s. 1996		City Mayor's Office-CRIO

63	Administrative Aide III (Utility Worker II)	12-3	3	12466	Must be able to read and write/Elementary School Graduate	none required	none required	none required		Public Market Administration
64	City Gov't Dept. Head II (City Legal Officer)	1	26	107444	Bachelor of Laws	120hrs of training in mgt.& supervision	5 yrs in position/s involving mgt.	CS (Professional)/2nd level eligibility		City Legal Office
65	Attorney V	2-2	25	95083	Bachelor of Laws	16 hrs. of relevant training	3 years of relevant experience	RA 1080		City Legal Office
66	Administrative Aide VI (Stenographer II)	5	6	14847	Completion of two years studies in college	None required	None required	CS (Sub-Professional)/1st level Eligibility		City Legal Office
67	Administrative Aide IV (Clerk II)	6	4	13214	Completion of two years studies in college	None required	None required	CS (Sub-professional)/1st level eligibility		City Legal Office
68	Administrative Aide I (Utility Worker I)	7	1	11068	Must be able to read and write	None required	None required	none required		City Legal Office
69	Architect IV	20-2	22	65319	Bachelor's degree in Architecture	16 hrs of relevant training	3 yrs of relevant experience	RA 1080		City Engineer's Office

70	Licensing Officer III	3-5	18	40637	Bachelor's degree	8 hrs of relevant training	2 years of relevant experience	CS (Professional)/ 2nd level Eligibility		City Mayor's Office- (BPLO)
71	Local Disaster Risk Reduction and Mngt. Officer II	3-2/3-3/3-4	15	30531	Bachelor's degree	4 hrs of relevant training	1 year of relevant experience	CS (Professional)/ 2nd level eligibility		Pasig Disaster Risk Reduction and Mngt. Office
72	Local Disaster Risk Reduction and Mngt. Officer I	4-1/4-2	11	20754	Bachelor's degree	None required	None required	CS (Professional)/ 2nd level eligibility		Pasig Disaster Risk Reduction and Mngt. Office
73	Executive Assistant I	6-1	14	27755	Bachelor's degree	4 hours of relevant training	1 year of relevant experience	CS (Professional)/ 2nd level Eligibility		City Mayor's Office
74	Political Affairs Asst. I	18-3	6	14847	Must be able to read & write	None required	None required	None required		City Mayor's Office
75	Cash Clerk I	20-2	4	13214	Completion of 2 yrs studies in College	None required	None required	CS (Sub-Professional)/1st level Eligibility		City Treasurer's Office

76	School Principal I	1	19	45269	Bachelor's degree in educ. or its equivalent wit a major and minor, or Bachelor's degree in Arts and Sciences with at least ten units in professional educ.	8 hours of relevant training	2 years of relevant experience	PBET/Teacher/ RA 1080		Dela Paz HighSchool
77	Master Teacher I	2-1/2-2/ 2-3/2-4	18	40637	Bachelor's degree in educ. or its equivalent wit a major and minor, or Bachelor's degree in Arts and Sciences with at least ten units in professional educ.	4 hours of relevant training	1 year of relevant experience	PBET/Teacher/ RA 1080		Dela Paz HighSchool

78	Head Teacher I	3-1/3-2/3-3/3-4/3-5/3-6/3-7/3-8	14	27755	Bachelor's degree in educ. or its equivalent wit a major and minor, or Bachelor's degree in Arts and Sciences with at least ten units in professional educ.	None required	None required	PBET/Teacher/RA 1080		Dela Paz HighSchool
79	Guidance Counselor I	5-1/5-2/5-3/5-4/5-5	11	20754	Bachelor's degree relevant to the job	None required	None required	CS (Professional)/2nd level Eligibility		Dela Paz HighSchool
80	Librarian I	6	11	20754	Bachelor's degree in Library Science or Info. Scie. Or BS in Educ./Arts major in Library Science	None required	None required	RA 1080		Dela Paz HighSchool

81	Teacher I	4-1/4-2/4-3/4- 4/4-5/4-6/4- 7/4-8/4-9/4- 10/4-11/4- 12/4-13/4- 14/4-15/4- 16/4-17/4- 18/4-19/4- 20/4-21/4- 22/4-23/4- 24/4-25/4- 26/4-27/4- 28/4-29/4- 30/4-31/4- 32/4-33/4- 34/4-34/4- 35/4-36/4- 37/4-38	11	20754	Bachelor's degree in Elementary Education (BSEED) or its equivalent	none required	none required	PBET/Teacher/ R.A. 1080		Dela Paz High School
82	Registrar I	7	11	20754	Bachelor's degree	None required	None required	CS (Professional)/2 nd level eligibility		Dela Paz High School
83	Planning Officer I	8	11	20754	Bachelor's degree relevant to the job	None required	None required	CS (Professional)/2 nd level eligibility		Dela Paz High School
84	Supply Officer I	9	10	19233	Bachelor's degree	None required	None required	CS (Professional)/2 nd level eligibility		Dela Paz High School

85	Human Resource Mgt. Officer I	10	11	20754	Bachelor's degree	None required	None required	CS (Professional)/2nd level Eligibility		Dela Paz High School
86	Administrative Officer I	11	11	20754	Bachelor's degree relevant to the job	None required	None required	CS (Professional)/2nd level eligibility		Dela Paz High School
87	Security Guard I	16-1/16-2/16-3/16-4	3	12466	High School Graduate	None required	None required	Security Guard License (MC 11,s.96-Cat.II)		Dela Paz High School
88	Administrative Aide II (Messenger)	17	2	11761	Elementary School Graduate	None required	None required	None required (MC 11,s.96-Cat.III)		Dela Paz High School
89	Cashier I	12	10	19233	Bachelor's degree	None required	None required	CS (Professional)/2nd level eligibility		Dela Paz High School
90	Records Officer I	13	10	19233	Bachelor's degree	None required	None required	CS (Professional)/2nd level eligibility		Dela Paz High School

91	Administrative Aide VI (Data Encoder)	14	6	14847	Completion of two years studies in college or High School Grad. w/ relevant voc./trade course	None required	None required	CS (Sub-Professional)/ 1st level Eligibility Data Encoder MC II, s.96-Cat. I		Dela Paz High School
92	Admin. Aide III (Clerk I)	15	3	12466	Completion of 2 years studies in College	None required	None required	CS (Sub-Professional)/ 1st level Eligibility		Dela Paz High School
93	Administrative Aide I (Utility Worker I)	18-1/18-2	1	11068	Must be able to read & write	None required	None required	None required (MC II, s.96-Cat.III)		Dela Paz High School
94	Medical Specialist I	5-4	22	65319	Doctor of Medicine	4 hrs 4hrs of relevant training	1 yr of relevant experience	RA 1080		Pasig City Children's Hospital
95	Cashier III	14-2	18	40637	Bachelor's degree	8 hrs of relevant training	2 yrs of relevant experience	CS (Professional)/2nd level Eligibility		City Treasurer's Office
96	Administrative Officer I	5	11	20754	Bachelor's degree	None required	None required	CS (Professional)/ 2nd level Eligibility		City Treasurer's Office
97	Local Revenue Collection Officer I	26-4	11	20754	Bachelor's degree	None required	None required	CS (Professional)/ 2nd level Eligibility		City Treasurer's Office

98	Information Officer V	1	24	83406	Master's degree	24 hrs of training involving mgt. & supervision	4 yrs in position/s involving mgt. & supervision	CS (Professional) 2nd level eligibility		City Mayor's Office-PIO
99	Administrative Officer V (Information Officer III)	3	18	40637	Bachelor's degree	8 hrs of relevant training	2 yrs of relevant experience	CS (Professional) 2nd level eligibility		City Mayor's Office-PIO
100	Administrative Aide VI (Stenographer II)	5	6	14847	Completion of 2 yrs studies in college	None required	None required	CS (Sub-Professional) 1st level eligibility		City Legal Office
101	Administrative Aide I (Utility Worker I)	7	1	11068	Must be able to read & write	None required	None required	none required (MC 11 s.96-Cat. III)		City Legal Office
102	Management & Audit Analyst II	2-2	15	30531	Bachelor's degree relevant to the job	4 hrs of relevant training	1 yr of relevant experience	CS (Professional) 2nd level eligibility		City Mayor's Office-IAS
103	Information Officer I	1	11	20754	Bachelor's degree	None required	None required	CS (Professional) 2nd level eligibility		City Mayor's Office-BCLP
104	Administrative Aide IV (Clerk II)	13-2	4	13214	Completion of 2 yrs. studies in college	None required	None required	CS (Sub-Professional)/1st level Eligibility		City Accounting Office

105	Librarian I	3-1/3-2/3-3	11	20754	Bachelor's degree in Library Science or Info. Scie. or BS in Educ./Arts major in Library Science	None required	None required	RA 1080		Pasig City Library
106	Project and Dev't Officer II	4-3	15	30531	Bachelor's degree relevant to the job	4 hrs of relevant training	1 yr of relevant experience	CS (Professional) 2nd level eligibility		City Planning & Dev't Office
107	Zoning Officer IV	7	22	65319	Bachelor's degree relevant to the job	16 hrs of relevant training	3 yrs of relevant experience	CS (Professional) 2nd level eligibility		City Planning & Dev't Office
108	Zoning Officer III	8	18	40637	Bachelor's degree relevant to the job	8 hrs of relevant training	2 yrs of relevant experience	CS (Professional) 2nd level eligibility		City Planning & Dev't Office
109	Administrative Aide IV (Driver II)	12	4	13214	Elementary School Graduate	None required	None required	Driver's License MC 11,s.96-Cat.II		City Planning & Dev't Office
110	Administrative Aide VI (Clerk III)	11	6	14847	Completion of two years studies in college	None required	None required	CS (Sub-Professional)/ 1st level Eligibility		City Planning & Dev't Office
111	Private Secretary I	7	11	20754	Completion of 2 yrs studies in college	None required	None required	None required		Office of the City Vice-Mayor